



City of Celina

Engineering Department
426 W. Market Street, Celina, OH 45822
Phone: 419-586-1144
Fax: 419-586-2577
Email: celeng@celinaohio.org or info@celinaohio.org

Project Information & Contact List

Name of Project: _____

Use project title as exactly on award letter or contract

Name of Land Owner _____

Owner Address: _____

Owner Phone: _____

An explanation of deviations to *Subcontractor List* must be provided. If a subcontractor is added or replaced explain why in the provided "Comments" area. Return this form by mail, fax or e-mail at the address above.

Prime Contractor: _____

Ohio Contractor Registration #: _____

Federal ID #: _____

Street Address: _____

City, State, Zip: _____

Office Phone #: _____

Fax #: _____

Project Manager: _____

Project Manager E-mail Address: _____

Superintendent: _____

Superintendent E-mail Address: _____

Superintendent Cell Phone #: _____

Site Phone #: _____

Primary Emergency Contact: _____

Secondary Emergency Contact: _____

(Not required if Primary is answered 24 hours) _____

List additional names and e-mail addresses of those in your company (that were not listed on the Subcontractor List)

Name & Title _____ Email _____

Name & Title _____ Email _____

Name & Title _____ Email _____

Name & Title _____ Email _____

Name & Title _____ Email _____

- Do not follow-up with hard copy by mail.
- If you do not intend to use any subcontractors, check here:

Meeting Folder: __/__/__

Subcontractor:

Section & Description:

Ohio Contractor Registration #:

Federal ID #:

Street Address:

City, State, Zip:

Office Phone #:

Fax #:

Emergency Contact:

Primary Contact & Title

Type of work:

- Excavation/Grading
- Wrecking-Demolition
- Roofing-Siding-Sheet Metal
- Fire Protection
- Plumbing
- Electrical-Telecommunications

- Site Utilities
- Concrete
- Windows/curtainwall
- Elevator (other)
- Electrical
- Material Supplier only

- Landscaping
- Steel/Metals
- Flooring
- HVAC
- Electrical-Fire Alarm

- Paving
- Carpentry/Millwork
- Painting
- HVAC - Hydronic

Subcontractor:

Section & Description:

Ohio Contractor Registration #:

Federal ID #:

Street Address:

City, State, Zip:

Office Phone #:

Fax #:

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Primary Contact & Title

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- Paving
- Carpentry/Millwork
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- Electrical
- Material Supplier only

- Lanscaping
- Steel/Metals
- Flooring
- HVAC
- Electrical-Fire Alarm

- Paving
- Carpentry/Millwork
- Painting
- HVAC - Hydronic

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Section & Description:

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- Painting
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Comments: